



Assessment Plan

Module 4 The professional Level

Course 3 The reflective volunteer manager

Short Assignment Descriptions

To evaluate the students, we use one formative and two summative assignments:

- 1. Formative (individual):** 'Musical chairs': at the end of the course, you should be able to illuminate a practical case yourself from each the sixteen different roles of the court jester. Only when you have fulfilled all sixteen roles, you have passed this module.
- 2. Summative Create (individual):** Write a reflective essay about real life situation (preferably news from the volunteer sector). Focusing on how reflective practices can play a role in addressing organisational issues in volunteer management.
- 3. Summative Applied (group):** Highlight a current practical case from the sixteen functions of the court jester. Divide the functions over the number of group members.



Assessment Matrix

Learning objectives per course (After following this course, the student is able to:)	Assessment formats			
	Summative I	Summative II	Summative III	
Understand more about the historical court jester and his 16 roles.		X		
Understand what reflection is and which reflection models exist and when to use each one.	X			
Understand the different kinds of feedback volunteer managers use and the conditions in which to use them.	X			
Analyse the own- and the desired competency level for volunteer management in relation to reflection and feedback	X	X		
Apply different kinds of reflection into volunteer management practice.			X	
Evaluate real cases from the sixteen roles of the court jester			X	
				Total
Weighting	10%	40%	50%	100%
Form of examination (e.g. MC, Open ended questions, open-book, etc.)	Preparation	Assignment	Presentation	
Group / Individual	Individual	Individual	Group	

Detailed assignment descriptions

Summative 1: – Individual assignment: Reflective essay

Learning objectives

- Understand what reflection is and which reflection models exist and when to use each one.
- Understand the different kinds of feedback volunteer managers use and the conditions in which to use them.
- Analyse the own- and the desired competency level for volunteer management in relation to reflection and feedback.

Description

Write a reflective essay about a current topic in the news (preferably news from the volunteer sector).

Deliverable(s)

Reflective essay

- A well-structured academic essay
- Should include analysis using a chosen reflection model (model Hoedemakers, 2020)
- Discuss the implications of the topic on volunteer management.

Grading criteria

1. Understanding of Reflection and Feedback

- How well you demonstrate an understanding of reflection models and feedback types.

2. Application of Theory to real life situation

- Effectiveness in applying reflection models to analyse a current news topic.
- Relevance of the news topic to volunteer management.

3. Critical Analysis and Competency Assessment

- Depth of your analysis regarding the impact of the news on volunteer management.
- Insight into your own competency levels and areas for growth.

4. Quality of Writing

- Clarity, coherence, and structure of the blog post.
- Quality of writing, including grammar and style.

5. Originality and Creativity

- How uniquely you interpret the news topic.
- Creative integration of reflection and feedback concepts.

Summative Assignment 1 (individual): Musical Chairs

Learning Objective(s)

- Understand more about the historical court jester and his 16 roles.
- Analyse the own- and the desired competency level for volunteer management in relation to reflection and feedback.

Description

Musical chairs': at the end of the course, you should be able to illuminate a practical case yourself from the sixteen different roles of the court jester. Only when you have fulfilled all sixteen roles, you have passed this module.

Deliverable

- Comprehensive Report or Presentation:
 - Detailing how you applied each of the 16 roles to a practical case.
 - Including reflections on how each role influences your approach to volunteer management.

Grading Criteria

1. Understanding of the Court Jester's Roles

- Depth of knowledge about the historical court jester and the significance of his roles.

2. Application to a Practical Case

- Creativity and accuracy in applying each of the 16 roles to a practical scenario.
- Demonstrating how these roles can be relevant in modern contexts.

3. Reflection and Feedback Competency Analysis

- Insightful reflection on your own competency levels in relation to the jester's roles.
- Clear identification of areas for growth and development in volunteer management.

4. Integration of Theory and Practice

- Effectiveness in linking theoretical knowledge of the jester's roles with practical volunteer management scenarios.

5. Quality of Presentation/Report

- Clarity, coherence, and organisation of the submitted work.
- Quality of writing or presentation skills, including grammar, style, and visual aids (if applicable).

6. Originality and Critical Thinking

- Novelty in the approach to applying the jester's roles.
- Depth of critical thinking in analysing the implications of these roles in volunteer management.

Summative Assignment 2 (group): Case analysis

Learning Objective(s)

- Apply different kinds of reflection into volunteer management practice.
- Evaluate real cases from the sixteen roles of the court jester

Description

Highlight a current practical case from the sixteen functions of the court jester. Divide the functions over the number of group members.

Deliverable

Group Report or Presentation:

- A comprehensive analysis of the chosen case, with each jester function thoroughly examined.
- Reflections on how these roles apply to volunteer management practices.

Grading Criteria

1. Application of Reflection Models

- Effectiveness in applying reflective models to the practical case.
- Depth of understanding of how reflection aids in volunteer management.

2. Evaluation of the Case Through Jester's Roles

- Quality of analysis provided for each of the jester's roles.
- Insight into how these roles offer unique perspectives on the case.

3. Collaboration and Integration

- How well the group works together to integrate the different roles into a cohesive analysis.
- Balance in contributions from each group member.

4. Relevance and Practical Application

- Relevance of the selected case to the principles of volunteer management.
- Practical applicability of the insights gained from the jester's roles.

5. Quality of Deliverables

- Clarity, coherence, and professionalism in the report or presentation.
- Quality of writing, argumentation, and presentation skills.

6. Originality and Creativity